

SECTION 1 INVOICE DETAILS

COMPANY NAME / INDIVIDUAL:

VAT NO: REG NO:

CONTACT PERSON: TEL NO:

EMAIL:

ADDRESS: POSTAL CODE:

SECTION 2 CANDIDATE INFORMATION

FULL NAME: SURNAME:

ID NO:

CELL NO: TEL NO:

EMAIL:

EMPLOYER:

OCCUPATIONAL TRADE: SOLAR WATER HEATING: ☐ AIR SOURCE HEAT PUMPS ☐

VENUE:

SECTION 3 TERMS AND CONDITIONS

1. Completion and signature of this registration form is required to ensure bookings.
2. Upon receipt of your registration form, a pro-forma invoice will be processed and full payment is required (14-days) prior to the scheduled date being announced.
3. **Cancellations:**
A cancellation can only be confirmed if we are advised in writing for cancellations received 14 days in advance:
* 50% cancellation fee will apply
Cancellations on postponements or exchange are subject to the full course fee.
4. **Absent Candidates:**
In the event that a candidate does not arrive for the assessment, the full assessment fee is payable.
5. **Communication:**
When a person registers with IOPSA or sends an e-mail to IOPSA, that person consents to receiving communication electronically or otherwise by IOPSA and/or its business partners.
6. **Disclaimer:**
IOPSA wish to advise that they will not be held responsible for any loss, damage or harm, direct, indirect, consequential or otherwise and however, arising that may be caused, during/ after attendance.
7. **Certification:**
IOPSA undertake to recommend certification once awards have been registered and candidate has met all requirements.

I, the undersigned, confirm that I have read and accept the terms and conditions.

NAME SIGNATURE DATE

NOTES: