COMPANY LETTERHEAD

Date:

**UNEMPLOYMENT INSURANCE ACT 63 OF 2001, AS AMENDED**

**RESPONSE TO CORONA VIRUS**

**EMPLOYER DECLARATION**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Identity Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Employer’s full name & surname)*

Employer of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, UIF Ref Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Employee’s full name & surname)*

Hereby declare that the Company will be closed as a result of the national lockdown measures declared in terms of the Disaster Management Act.

The employee above will be temporary laid off and will not report for duty from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The application for UIF benefits lodged is for the period stated above.

Signed at: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

EMPLOYEE’S SIGNATURE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMPLOYER SIGNITURE/ EMPLOYER REPRESENTATIVE